

江蘇大學



江苏大学海外教育学院  
Overseas Education College of Jiangsu University

联系我们 Contact Us:

Overseas Education College of Jiangsu University

Add.: No.301,Xuefu Road,Zhenjiang,P.R.China

Application System: <http://admission.ujs.edu.cn/>

Email: [admission@ujs.edu.cn](mailto:admission@ujs.edu.cn) Tel:+86-511-88792366

Fax: +86-511-88795053

JSUer  
WELCOME  
2025



江蘇大學  
JIANGSU UNIVERSITY

Prepare for the  
**FUTURE**

**本科生 & 预科生**  
**For Undergraduate &**  
**Foundation Students**

江苏大学留学生入学指南

REGISTRATION GUIDE  
FOR INTERNATIONAL FRESHMEN

# 目录

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亲爱的同学！

你好！欢迎你到江苏大学学习！

为了使你方便快捷地了解入学报到流程，尽快适应新的环境，我们特地为你准备了《江苏大学国际学生入学指南》，请认真阅读并遵照执行。

Dear students:

Welcome to Jiangsu University!

To help you quickly adapt to the new environment and understand the registration procedures, we prepared this <Registration Guide for International Freshmen>. Please read it carefully and follow the instructions accordingly.



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### 注册信息 Registration Details

Registration Date: February 20th & 21st, 2025

Office Hours: 9:00-11:30, 14:00-17:00

Venue: Overseas Education College (OEC)

# 给新生的一封信

## A Letter to New International Students

Dear new OECians,

On behalf of Jiangsu University, I would like to extend our heartfelt congratulations on your admission into Jiangsu University. Your choice shows our strong academic reputation.

Jiangsu University is renowned for its ambition to expand the global dimensions of teaching, research, and services. We firmly believe that traveling/studying abroad is essential for developing one's perspectives. Over the years, we have realized that students who are studying abroad often have numerous concerns and challenges. We hereby provide you with all the most important information you have to know for a successful start of your new life at Jiangsu University.

**ARRIVAL:** There shall be an orientation week after registration to help you quickly adapt to the university life here, which might be different from what you have experienced in other countries.

**REGISTRATION:** Students shall register on the specific registration date designated on the Registration Reminder.

**ACCOMMODATION:** On-campus accommodation is limited and provided on a 'first-come, first-served' basis.

**SECURITY:** University Security Department, in partnership with the local police office, is committed to creating a safe and comfortable environment for students to learn and live in.

**MEALS:** After registration, students shall be provided with student cards which can be used in all the canteens on campus. Halal food is available in cafeterias as well as local restaurants out of campus.

**MEDICAL CARE:** The University Clinic can be easily accessed on campus when needed. It is mandatory for all students studying in JSU to have a Medical Insurance. The ANNUAL insurance premium is 600 CNY and shall be paid together with tuition fee at the beginning of each academic year.



**FINANCE:** Your study and living expenses in China shall be covered by yourself. It is essential to pay the COMPLETE first academic year tuition and accommodation fees PROMPTLY to ensure your uninterrupted study in China.

**STUDENT ASSOCIATIONS:** We have 13 international student associations, which aim to offer a wonderful study and living experience at Jiangsu University. These associations attach importance to the interests of international students, helping students in their academics, cultural exchange, sports activities and promoting communication between international and Chinese students.

New OECians, we are truly delighted to have you as part of our wonderful family and hope that you will have the best China experience here.

If you have any question or concern, please do not hesitate to let us know.

Sincerely,

Prof. Dr. Peng WU

Dean, Overseas Education College, Jiangsu University

# 报到须知

## Most Important Information

### 1. 注册须知 Information for Registration:

Registration Date is from **February 20th-21st, 2025**. Students are to report at Jiangsu University for registration BEFORE the stipulated date written on the student (X) visa. Students are required to first pay the necessary fees and apply for a residence permit within 30 days after entering China. Early registration without any appointment is unacceptable.

### 2. 接机服务 Pick-up Service:

Students are to confirm their travel details and provide their arrival information by scanning the QR code or via this link: <https://www.wjx.cn/vm/OLb6Dbg.aspx#>. The university can arrange a pick-up service for students arriving on the **18th & 19th February (to Shanghai and Nanjing Airports ONLY)**. However, based on total applications, a final evaluation shall be made and a pick-up confirmation will be sent to students if pick-up can be arranged. The deadline for the appointment of airport pick-up service is **16th February, 2025**.

### 3. 材料准备 Documents for Registration:

Students are required to prepare the following documents for registration:

- # A valid passport.
- # Original diploma or certificate.
- # 3 copies of the passport data page.
- # 2 copies of the visa page.
- # 1 copy of the entry stamp page.
- # 1 copy of the admission letter.
- # 1 copy of JW202/DQ Form (A4 size).
- # 2 passport-size photos (2 inches).

### 4. 住宿信息登记 Residence Registration:

Students MUST register their residence information **within 24 hours** upon arriving in China.

QR code for  
Pick-up Service



# 如何到达江苏大学

## How to Arrive at Jiangsu University?

### 1. 报到地点 Registration Venue

Room 1305, 3rd Floor, Overseas Education College (Jingjiang Building No. 1, 京江1号楼), Jiangsu University.  
University Address: No. 301 Xuefu Road, Zhenjiang, Jiangsu Province 江苏省镇江市京口区学府路301号。

### 2. 如何到达? How to Arrive?

#### From Nanjing Lukou Airport

Nanjing Lukou Airport (南京禄口机场) to Zhenjiang City Airport Lounge (镇江城市候机楼):

AIRPORT LOUNGE BUS: CNY 60/person, or TAXI to JSU: about CNY 400.

*Note: The departure timetable of the Shuttle Bus from Nanjing to Zhenjiang is as follows:*

10:30 12:00 13:30 14:30 15:30 16:30 18:00 19:30 21:00 22:30.

Zhenjiang Airport Lounge (镇江城市候机楼) to Jiangsu University Overseas Education College of JSU (江苏大学海外教育学院):

TAXI: about CNY 35, half an hour to Overseas Education College of JSU (江苏大学海外教育学院).

#### From Shanghai Pudong Airport

Shanghai Pudong Airport (上海浦东机场) to Shanghai Hongqiao Railway Station (上海虹桥火车站):

AIRPORT BUS LINE 1: CNY 30/person, 1.5 hours.

Shanghai Hongqiao Railway Station (上海虹桥火车站) to Zhenjiang Railway Station (镇江火车站):

BULLET TRAIN: around CNY 110/person, 1.5 hours.

Zhenjiang Railway Station (镇江火车站) to Overseas Education College of JSU (江苏大学海外教育学院):

TAXI, about CNY 35, half an hour to Overseas Education College of JSU (江苏大学海外教育学院)

*Notes for No. 1 Shuttle Bus (from Pudong Airport to Shanghai Hongqiao Railway Station)*

A. Time Interval: 20 minutes

B. Working Hours of No. 1 Shuttle Bus:

Terminal 1: 6:30-23:00; Terminal 2: 7:05-23:05

C. For the latest and precise information, please visit [www.shairport.com](http://www.shairport.com), or contact +0086-21-96990.

*Note for Train:*

Please find train information from Shanghai to Zhenjiang on the official website ([www.12306.cn](http://www.12306.cn)).

#### From Beijing Capital International Airport

Beijing Capital International Airport (北京首都机场) to Beijing South Railway Station (北京南站):

AIRPORT BUS LINE 10: CNY 24/person, around 2 hours.

Beijing South Railway Station (北京南站) to Zhenjiang South Railway Station (镇江南站):

BULLET TRAIN: around CNY 470/person, 4.5 hours.

Zhenjiang South Railway Station (镇江南站) to Overseas Education College of JSU (江苏大学海外教育学院):

TAXI, about CNY 50, 45 minutes to Overseas Education College of JSU (江苏大学海外教育学院).

*Notes for Shuttle Bus (from Beijing Capital International Airport to Beijing South Railway Station).*

A. Time Interval: 30 minutes.

Working Hours of No. 10 shuttle bus: 9:00-21:00.

B. For the latest and precise information, please visit <http://www.bcia.com.cn>, or contact +0086-10-96158.

*Note for Train:*

Please find train information from Beijing to Zhenjiang on the official website ([www.12306.cn](http://www.12306.cn)).



# 新生注册登记表 2025 JSU REGISTRATION FORM

## 本科生 & 预科生 For Undergraduate & Foundation Students

申请编号: \_\_\_\_\_ 姓名: \_\_\_\_\_ 专业: \_\_\_\_\_  
 Application No. \_\_\_\_\_ Name: \_\_\_\_\_ Major: \_\_\_\_\_

步骤 Step	程序 Procedure	内容 Contents	签字 Staff Signature
1	发放资料 Preparation	取登记号和报到材料包 Collect a token number and registration package	Student's Signature: _____
		拍照 Get a photoshoot	
		复印 Get a copy	
		手机卡办理 Purchase a SIM-card	
2	校对信息 Reviewing Info @ OEC1305	核录个人信息 Input personal info on the student database	
3	提交申请表 Application @ OEC1305	签《申请表》 Sign on the application form	
4	材料审核 Verification @ OEC1305	提交申请材料原件 Submit all original documents for verification	
5	交费 Payment of Fees @ OEC1305	取缴费通知单 Collect payment notice	
		网上交费 Pay fees online	
6	办理保险 Insurance @ OEC1307	支付保险费 (支付宝、微信、现金) Pay Insurance Fee (Alipay, WeChat, or Cash)	
7	体检 Physical Examination @ OEC1307	预约体检 Make an appointment for a physical examination	Date: ___(M)___(D) Time: <input type="checkbox"/> 7:30 AM
		取报告 Collect physical examination report	Collect at OEC 1307, one week after the test

步骤 Step	程序 Procedure	内容 Contents	签字 Staff Signature
8	住宿安排 Accommodation @ OEC1307	获得房间 Get your room allotted	Building: _____ Room No.: _____
		交住宿费 Pay accommodation Fee	
		校外住宿 Off-campus accommodation	签名 Signature: _____
9	居留许可 Residence Permit @ OEC1307	签证页, 入境页拍照, 复印护照 Submit passport for scanning & photocopy	
		预约居留许可办理 Make an appointment for residence permit application	招办备注: Date: ___(M)___(D) Time: <input type="checkbox"/> 8:00 AM <input type="checkbox"/> 2:00 PM
10	银行卡办理指导 Bank Card Guidance @ OEC1307	登记信息, 领取预约编号 If you need a local bank account, register your information with the staff and get your Bank Card Application Appointment Number: _____	Date: ___(M)___(D) Time: <input type="checkbox"/> 8:00 AM <input type="checkbox"/> 2:00 PM Place: _____
11	学籍注册 Academic registration @ OEC1303	获得学号 Acquire student ID No.: _____	
		第三个工作日上午十点后领取一卡通 Collect campus card after 3 working days, after 10:00 AM	
12	提交 Submit To Class Teacher @ OEC1307	完成所有步骤后交表 Once you have completed all the required steps, please submit the form to your class teacher to verify and sign.	辅导员签字: Signature of class teacher

### 注意 Note:

新生需在报到后 15 日内付清所有费用, 不交清者视为自动退学。

**Deadline for paying off fees:** 15 days after enrollment. Those who fail to pay in full all the fees will be deemed to have automatically withdrawn from university.

新生首次集合请查入学教育课程表。 **First meeting for freshmen** – Check the timetable for orientation education.

# 费用支付

## Fee Payment

**1. Payment through Jiangsu University's payment platform:** Students can pay tuition and other fees via WeChat or Alipay at: <http://pay.ujs.edu.cn/payment/login.jsp>

**2. Payment by USD remittance:** Students can remit USD to Jiangsu University's USD account.

Account information:

- Account Name: JIANGSU UNIVERSITY
- Bank Name: BANK OF CHINA,
- Branch: DINGMAOQIAO SUB-BRANCH ZHENJIANG
- Bank Account No.: 5157 5822 6635
- Swift Code: BKCHCNBJ95D

**3. Payment by CNY remittance:** Students can use a bank card or cash at any Chinese Bank counter to Jiangsu University's Industrial and Commercial Bank account. When making the remittance, please indicate the student's application number and name. After remitting, please send the remittance voucher to [admission@ujs.edu.cn](mailto:admission@ujs.edu.cn)

Account Information:

- Account Name: Jiangsu University
- Bank Name: Industrial and Commercial Bank of China
- Branch: Jiangsu University Branch
- Bank Account No.: 1104080509000000190

注意：请在所持签证到期前完成保险、体检、住宿流程。所有原件、复印件、照片、费用请在入境前准备好。

Attention: Please complete the insurance, physical examination and accommodation procedures before the expiration of your entry visa. All original documents, copies, photos and fees must be prepared before entering China.



# 保险

## Insurance

1. CNY 600 per year.

2. Pay via WeChat or Alipay.

3. Main claim contents: accidental injury, outpatient medical care. For a whole year outpatient medical care, the deductible amount is CNY 650.

### 保险常见免责提示 Liability Exemption Tips (Please avoid)

1. Private hospital.

2. Driving under the influence, driving without a legal and valid license, a motor vehicle without a valid driving license on the part of the insured.

3. Pregnancy, miscarriage or delivery on the part of the insured, infertility treatment, artificial insemination, prenatal & postnatal check, birth control, abortion and complications caused by above-mentioned causes.

4. The self-paid or partly self-paid items and expenses cannot be reimbursed.

5. Expenses of orthopedics, diorthosis, face-lift or rehabilitation therapy by the insured.

6. Congenital diseases, hereditary diseases, existing disease (disease or symptom that already exist prior to the date of insurance).

7. Please check the insurance terms for more information.



# 体检

## Physical Examination

\* 预约体检日期 Receive appointment during registration for examination date.

\* 集合时间 Gathering time: 7:30 am.

\* 集合地点 Gathering place: 1st floor lobby of Overseas Education College.

1. Required documents: original passport, copy of passport data page, copy of visa page, two 2-inch photos.
2. CNY550 per time.
3. Location: Affiliated Hospital of Jiangsu University (Jiangbin Hospital) Outpatient building - South Block - 6th Floor - Physical Examination Center (江苏大学附属医院/江滨医院门诊部南楼6楼体检中心).
4. Arrive at the center before 8am on weekdays Monday to Friday. (Students who arrive on campus outside of the designated registration time are requested to go on their own).
5. DO NOT EAT OR DRINK ANYTHING PAST MIDNIGHT, MAINTAIN A FASTING STATE BEFORE EXAMINATION!
6. Pay via WeChat, Alipay or cash.
7. Physical examination report collection: You will get a receipt after completing physical examination. Please collect your report at Physical Examination Center at the designated time according to the receipt. Make a copy of the report for your visa application.



# 住宿

## Accommodation

### (一) 校内住宿 On-campus Accommodation

1. CNY 4500 or 4900 for 10 months (depends on the room orientation), excluding water and electricity fees. A one-time payment (within payment deadline) of 10 months' room fee will enjoy two months of free accommodation during winter and summer vacations. If it is not possible to prepay for 10 months at once, accommodation fee will be charged as follows: CNY 30/day or CNY 450-490/month.
2. Pay via Wechat or Unionpay bank card. Students who choose on-campus accommodation shall pay off the accommodation fee for the first academic year on the day of check-in in the dormitory.
3. Procedure to check-in: Get the APPLICATION FORM FOR RESIDENCE ON JIANGSU UNIVERSITY CAMPUS from Student Affairs Office - get the room number - pay and check-in at the Overseas Apartment reception.
4. On-campus accommodation is arranged by Overseas Education College and students are not allowed to choose the rooms. The number of dormitories on campus are limited, thus the final arrangement depends on the room availability and the order of applications.

### (二) 校外住宿 Off-campus Accommodation

1. Get off-campus housing contract - bring the housing contract to Student Affairs Office and sign the Letter of Acknowledgement - get Application Form to Live Off-campus - go to local police station to handle temporary residence registration (within 24hrs).
2. About Temporary Room: For students who plan to stay off-campus but have not yet found suitable housing, we provide one week of temporary on-campus accommodation at a rate of CNY30 per day (excluding water and electricity fees), provided that there are sufficient housing options available. Before handling off-campus accommodation procedures, it is necessary to obtain the Overseas Apartment Check-out Process Form from Student Affairs Office and complete the check-out procedures.
3. Foreigners must complete temporary residence registration within 24 hours upon entry into China. Students who will live on campus are registered by the reception staff when checking-in at the Overseas Apartment; Students who will live off campus must go to local police station for registration as soon as possible.

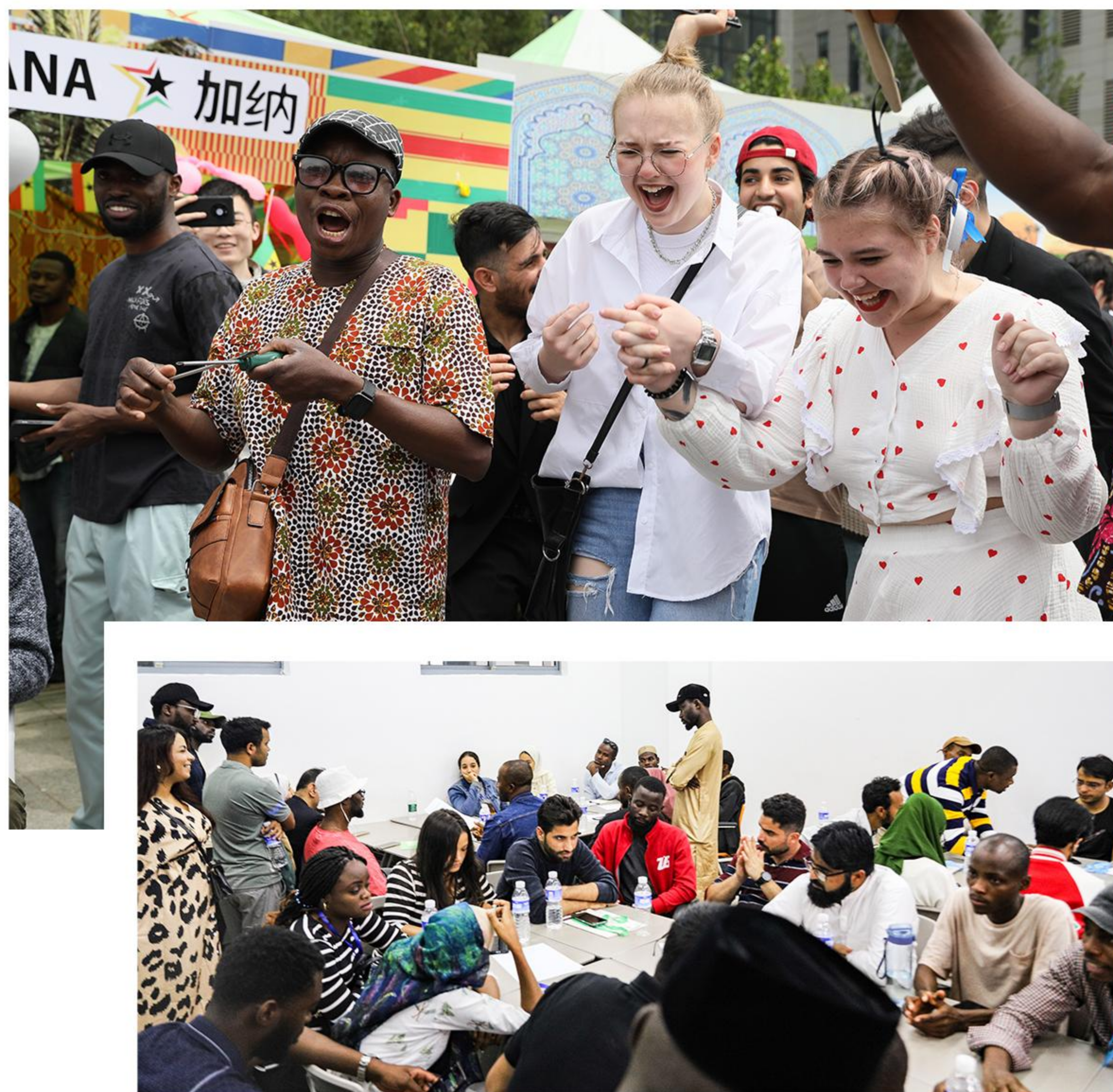


## Residence Permit (Visa)

\* 预约签证办理时间 Get Immigration Office appointment date and time during registration.

\* 集合地点 Gathering place: Room 1307, Overseas Education College.

1. Required documents: original passport, copy of passport data page, copy of visa page, copy of entry stamp page, copy of JW201/202, copy of physical examination report, Visa Document Checklist.
2. CNY 425 (CNY 400 for residence permit, CNY 25 for taking photos).
3. Get Visa Document Checklist from Student Affairs Office and complete it - take all materials and collect OFFICIAL LETTER and OFFICIAL CODE - go to immigration office on appointment date - get a receipt from immigration office - go to immigration office on the designated time according to the receipt to receive your passport.
4. Address: First floor of Zhenjiang Government Affairs Service Center (Workers Building, No.8, Guancheng Road, south side to Nanxu Road) (镇江市行政服务中心一楼, 冠城路8号工人大厦) .
5. Bus line: 202/208.
6. Please make sure to pay the tuition fee in full before applying for a residence permit. Students who arrive on campus after the designated registration dates are requested to go on their own on weekdays.



## Bank Card Guidance

\* 预约办理时间 Get bank appointment date and time during registration.

\* 集合地点 Gathering place: 1301 (Overseas Education College 3rd floor).

### (一) 中国工商银行 ICBC, Industrial and Commercial Bank of China

1. Required documents: original passport, copy of passport data page, your tax identification number in your country, your own Chinese mobile number, copy of residence permit.
2. Fill out the application forms - collect the bank card from your class teacher after being issued - go to ICBC Jiangsu University branch to activate your bank card (take your passport, mobile phone, and CNY100 in cash).

### (二) 中国建设银行 CCB, China Construction Bank

1. Required documents: original passport, copy of passport data page, copy of admission letter, your own Chinese mobile number, copy of residence permit.
2. Fill out the application forms - collect the bank card from your class teacher after being issued - go to CCB Jiangsu University branch to activate your bank card (take your passport and mobile phone).

### (三) 中国农业银行 ABC, Agriculture Bank of China

1. Required documents: copy of passport data page, copy of residence permit, copy of admission letter, your own Chinese mobile number.
2. Wait for the notice and go to ABC Jiangsu University branch to activate your bank card.
3. Students who arrive on campus after the designated registration dates are requested to go to Room 1307 of Overseas Education College and apply for a bank card.



# 校园地图 Campus Map



Yushan Road

Yushan North Gate 1

Yushan Road

Yushan North Gate 2

Xuefu Road

Xuefu Gate 1

Xuefu Gate 2

Xuefu Gate 3

#F Dormitories

#E Dormitories

#D Dormitories

Courier Supermarket

#B Dormitories

Experts Building

Jingjiang Building

#G Dormitories

One-stop Service Center

#A Dormitories

Qingjiao Building

Academic Auditorium

Campus Hospital

Overseas Education College

Canteen 4, KFC, Int'l Canteen

#C Dormitories

Canteen 3

School of Food and Biological Engineering

Conference Center

Administrative Building No. 2

Guyang Gate 1

Jingjiang Ground

Plum Garden

West Ground

Canteen 2

Zhu A Building

Outdoor Swimming Pool

Guyang Road

#C Dormitories

School of Automotive and Traffic Engineering

School of Energy and Power Engineering

Administrative Building No. 2

Teachers' Canteen

Leisi Building

Music Garden

Automobile Research Institute

Old Library

Administrative Building No. 1

Teachers' Canteen

Kaiyuan Supermarket

East Ground

Teachers' Activity Center

Experimental Animal Center

Library

School of Pharmacy

School of Mechanical Engineering

Experiments Building

Research Center for Pumps

Sanjiang Building

School of Mathematical Sciences

Anatomy Lab

School of Arts

School of Medicine

School of Materials Science & Engineering

Sanshan Building

Student Affairs Building

Teaching Affairs Building

Elementary School

Banks

School of Chemistry & Chemical Engineering

School of Computer Science

PG Auditorium

Graduate School

Gymnasium

# 校历

## Academic Calendar

Academic Week	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	Sun.	月份
1	2.17	18	19	20	21	22	23	2025 二月
2	24	25	26	27	28	3.1	2	February
3	3	4	5	6	7	8	9	三月
4	10	11	12	13	14	15	16	March
5	17	18	19	20	21	22	23	
6	24	25	26	27	28	29	30	
7	31	4.1	2	3	4 清明	5	6	四月
8	7	8	9	10	11	12	13	April
9	14	15	16	17	18	19	20	
10	21	22	23	24	25	26	27	
11	28	29	30	5.1 劳动节	2	3	4	五月
12	5	6	7	8	9	10	11	May
13	12	13	14	15	16	17	18	
14	19	20	21	22	23	24	25	
15	26	27	28	29	30	31 端午	6.1	六月
16	2	3	4	5	6	7	8	June
17	9	10	11	12	13	14	15	
18	16	17	18	19	20	21	22	
19	23	24	25	26	27	28	29	
20	30	7.1	2	3	4	5	6	七月
21	7	8	9	10	11	12	13	July
22	14	15	16	17	18	19	20	
23	21	22	23	24	25	26	27	
24	28	29	30	31	8.1	2	3	八月
25	4	5	6	7	8	9	10	August
26	11	12	13	14	15	16	17	
27	18	19	20	21	22	23	24	
28	25	26	27	28	29	30	31	

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COLLEGE NEWS | NOTICES | AND MORE INFORMATION

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江苏大学海外教育学院  
Overseas Education College of Jiangsu University

**FUTURE  
IS NEVER  
FAR AWAY**

